Academic Extension Form

Criteria:
To be considered for academic extension of no more than 3 weeks, you must meet the following guidelines.

- Be off pace and have at least 65% of your coursework completed by the end of week 7 of the pace chart (11:59 p.m. Sunday).
- Have no more than 2 weeks of course absences.
- Application must be submitted and approved no later than 2:00 p.m. Friday of the 8th week of the students pace chart.
- The student will be notified if their extension has been approved.

This is an academic extension for (student) ________________________________.

This extension is for (course/Instructor) ________________________________.

The three week course extension will expire 3 weeks after the original course end date.

End of Week 7 Date (Sunday): ________________.

Application deadline (Friday) ________________.

Student is ______________ % complete as of __________________ (date).

Original end date: ________________. Extension deadline: ________________.

I understand that I will have no additional time after the extension deadline to turn in work for this course, and failure to complete the course, including the exam and all retakes, by the extension deadline finalizes my grade for this course. The extension does not guarantee a passing grade. Any other previously scheduled eSchool courses will still begin on their original start date. This form does not push back other course start dates. Student/Parents must sign this form to accept participation. (Form will be emailed to the listed email address, and can be faxed back in, 262-359-5933.) Forms can also be dropped off prior to the application deadline. This option is not available beyond the end of the KUSD school year (end of quarter four).

Student __________________________________________ Date: ________________

Parent __________________________________________ Date: ________________

eSchool Principal __________________________________ Date: ________________

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